



Private Lesson Studio Policy Agreement

Private lessons are scheduled at a convenient time for both the teacher and student and are available at each of our locations as well as online.

To register your student for private lessons, please fill out Faith Center's private lesson form at: <https://faithcenterarts.org/private-lesson-registration/>. We will do our best to coordinate your preferences of teacher/location/times.

Lessons are paid on the first day of the month, for that month, to reserve your student's time slot of private instruction with their teacher. If lesson startup is after the first of the month, lessons will be invoiced for that partial month.

To have a lesson "excused" a student must notify the teacher at least 24 hours before the scheduled lesson. An excused absence will be issued a *makeup lesson credit*. Any makeup lesson credits are able to be used within 45 days of the excused lesson and expire if not used within those 45 days. Up to 2 excused absences can be held on the account. Makeup lessons may be scheduled "virtually" if needed.

Lessons are marked "unexcused" and charged if notice is given by the student less than 24 hours before the scheduled lesson and do not qualify for make-up lessons.

The student will receive a make-up lesson if an instructor cancels the lesson. Students are expected to arrive on time and be prepared for each lesson.

Students should let the instructor know of planned absences as soon as possible so that they can be scheduled on the calendar for both the teacher and the student.

The cost per lesson is as follows:

- \$36 per half-hour session
- \$54.50 per 45-minute session
- \$72 per hour

Please contact us at lessons@faithcenterarts.org with any questions regarding Private Lesson Instruction. Thank you for choosing Faith Center for the Arts.

I certify that I have read and agree to the above policy/agreement